

R 3232 TUTORIAL SERVICES

The intent of the policy is to ensure that teachers or supervisors who have the ability to influence a child's instructional program not be permitted to engage in tutoring that child, or even give an appearance of impropriety with regard to that child. As such, in addition to the other components of the policy that remain in effect, the following administrative procedures will apply:

Elementary School:

- Regular education, classroom teachers will not tutor anyone in their class or grade level. Furthermore, they will not tutor siblings of pupils in their class or grade level.
- Education specialists will not tutor any pupil currently assigned to them for instruction. Likewise they will not tutor any sibling of a pupil under their instruction.
- Elementary lead teachers will not tutor any pupil currently or previously assigned to them in the same school year. Likewise they will not tutor any sibling of a pupil under their instruction.
- Learning consultants, due to the nature of their position, will not tutor any pupil in their building, or the sibling of any pupil in their building.

Each year the Principal will request the names of certified staff members who are willing to provide private tutoring. The Principal or his/her designee will provide this list of names, without recommendation, to any parent who requests information concerning private tutoring. Any request made to a teacher for a recommendation for a tutor will be directed to the Principal.

Middle School:

- Teachers will not tutor any pupil in their class or house. Teachers will also not tutor the siblings of any pupil in their class or house.
- Learning consultants, due to the nature of their position, will not tutor any pupil in their building, or the sibling of any pupil in their building.



REGULATION

RIDGEWOOD BOARD OF EDUCATION

CERTIFICATED STAFF MEMBERS

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Tutorial Services

Each year the Principal will request the names and subject areas of certified staff members who are willing to provide private tutoring. The list will be retained in the guidance department and will be provided, without recommendation, to any parent who requests information concerning private tutoring. Any request from a parent for a recommendation for a tutor will be directed to the guidance office.

High School:

- Teachers will not tutor any pupil in their class or a class they are teaching (i.e. Spanish I, Calculus), unless there is no alternative as determined by the building principal. Teachers will also not tutor the siblings of any pupil in their class.
- Learning consultants, due to the nature of their position, will not tutor any pupil in their building, or the sibling of any pupil in their building.

The high school guidance department maintains a list of individuals who are willing to provide private tutoring. The department will provide that list, without recommendation, to any parent who requests information concerning private tutoring. Any request from a parent for a recommendation for a tutor will be directed to the Principal.

Special Services Provided by Therapists:

- Therapists will not provide individual services for compensation for pupils with whom they are working.

The department of special programs will maintain a list of therapists (speech, language, occupational or physical) who are willing to provide private therapy. The department, or individual school, will provide that list, without recommendation, to any parent who requests information concerning additional therapies. Any request from a parent for a recommendation for a tutor will be directed to the special programs department.

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