

**2022-2023**

**Bethel Regional High School  
Student Handbook**



**Ms. Alicia Miner  
Principal**

**Mr. [Jon LaValle](#)  
Dean of Students**

**Mr. Darren Lieb  
Athletic Director**

**Ms. [Erin Bernard](#)  
Academic Counselor**

**Mr. Ryan Wheeler  
Social Worker**

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## **Warrior “Fight Song”**

Go, Warriors, Go!

Fight, Warriors, Fight!

Go, Warriors, Go!  
 Fight, Warriors, Fight!  
 Go, go, go, go, Warriors!  
 Oh, our Warriors are the best, They'll always beat the rest,  
 Driving on to victory with pride.  
 For our dear old school, we love so well,  
 We'll FIGHT, FIGHT, FIGHT, and win tonight!  
 Oh, our Warriors are great, They're known throughout the state,  
 And forever we'll be number one, NUMBER ONE!  
 For the blue and gold, we'll yell and yell  
 And win this game tonight. FIGHT!!!!

**Mascot**

Warrior

**School Colors**

Royal Blue and Gold

**BRHS Mission Statement**

The vision of Bethel Regional High School is that staff will prepare all students for life by developing positive relationships and fostering academic and emotional growth.

**WEEKLY SCHEDULE**

HS Schedule

JH Schedule

HS M-Th	HS Friday		JH M-Th	JH Friday
1 8:50-9:37	1 8:50-9:19		1 8:50-9:37	1 8:50-9:19

2 9:40-10:27	2 9:22-9:52		2 9:40-10:27	2 9:22-9:52
3 10:30-11:20	3 9:55-10:19		3 10:30-11:20	3 9:55-10:19
4 11:23-12:10	4 10:22-10:45		JH Lunch 11:20-11:50	4 10:22-10:45
HS Lunch 12:10-12:40	5 10:48-11:12		4 11:53-12:40	5 10:48-11:12
5 12:43-1:30	6 11:15-11:40		5 12:43-1:30	6 11:15-11:40
6 1:33-2:20	7 11:43-12:08		6 1:33-2:20	7 11:43-12:08
7 2:23-3:10	8 12:11-12:43		7 2:23-3:10	JH Lunch 12:08-12:38
8 3:13-4:00	HS Lunch 12:43-1:13		8 3:13-4:00	8 12:41-1:13
	1:16-2:00 Homeroom			1:16-2:00 Homeroom

### Bethel Regional High School Directory

NAME	Position		NAME	Position
Anderson, Amelia	Life Skills		Lieb, Darren	Athletic Director

Bayayok, Tommy	Site Tech		Luthy, Ann	Art
Bernard, Erin	Counselor		Mandras, Carlo	HS Science
Butte, Stephanie	Site Secretary		Manlangit, Cesar	JH ELA
Calvetti, Michael	JROTC		Marcelino, Reygie	HS Math
Carlson, Gregory	Band/Choir		May, Dan	Special Education
Chiklak, Robert	Maintenance		Miner, Alicia	Principal
Chmielarczyk, Beverly	JH Science		Miner, Peter	JH SS
Dalaorao, Mary Grace	HS SS		Mutch, Jennifer	HS ELA
Feind, George	HS Science		O'Boyle, Amanda	Special Education
Glasheen, Steven	JH Math		Olsen, Antone	1:1 Aide
Greason, Darien	Shop		Olson, Alice	1:1 Aide
Guinn, Sara	HS ELA		Pollock, Helen	1:1 Aide
Hamilton, Melinda	JH Math		Reames, James	HS SS
Henderson, Todd	Maintenance		Saltzman, Paul	Shop
Holkesvik, Hans	Health/PE		Secop, Kent	HS Math
Hunter, Reynold	HS Science		Smith, Martin	JH Science
Jung, Eric	JH SS		Speranza, Rachel	HS ELA
Keezer, Elsie	1:1 Aide		Tan, Imari	JH Math
Kuhne, Aidan	HS Math		Terry, David	HS Math
LaValle, Jon	Dean		Tuckruskye, Kathleen	JH ELA
Steven, Minnie	1:1 Aide		Wheeler, Ryan	Social Worker
Amik, Kalei	1:1 Aide		Williams, Cindy	Secretary
Wassilie, Nellie	1:1 Aide		Winkelman, Atan	Yupik



# ACADEMIC POLICIES

**Academic Honesty Statement and Policy:** The following consequences will be administered to students who cheat or plagiarize. Multiple offenses are for the whole of the student's time at BRHS and transcend classes.

1st offense - Re-do assignment with maximum 50% credit

2nd offense - Zero on assignment, ineligible for travel/home event

3rd offense - Fail the class, ineligible for travel/home event

**Academic Records:** All academic records and transcripts are maintained by the registrar's office located in the school. These records include academic progress reports, standardized test scores, other test scores when applicable (PSAT, ACT, SAT, etc.) and other information such as health records. These records are available for inspection in the registrar's office by the student and his/her parents or guardians upon request. Teachers may view the records in the registrar's office after signing the student records access register. Records may not be taken from the registrar's office.

**Full Load Requirement:** All enrolled BRHS students must carry a full load (may be exceptions Senior year). A full load is defined as four (4) credit bearing classes or three (3) credit bearing classes and an approved non-credit activity. Examples of non-credit activities that may be approved include participation in organized volunteer work, serving as an aide to a teacher, etc.

**Class Placement:** The placement of Junior High Students in appropriate classes will be a process of collaboration with students, parents/guardians, current and previous teachers, and school administration to place students through a data driven process.

The placement of High School Students will follow the pathways of courses and student choice with parent/guardian support.

**Report Cards/Progress Reports:** The main purpose for "report cards" is to inform students, parents or guardians about the scholastic progress their children have earned in class. Semester grades are recorded on the permanent record.

**On-line Grades & Attendance:** Parents and students may monitor grade progress and attendance using the BRHS Powerschool website ([ps.lksd.org](http://ps.lksd.org)) At the start of the year a letter is sent with a username and instructions on how to set up the account.

**Grading System:** All BRHS courses will utilize the same grade scale and high school credit will be earned with a grade of 60% or higher and meeting the attendance policy.

90-100% A

80-89% B

70-79% C

60-69% D

59% and below- F

**Credit regarding junior high students in high school courses:** Junior High students who are placed into high school courses to meet their individual academic needs will not receive high school credit for these courses. If a student is academically advanced to the degree of requiring high school courses at the junior high level, he/she will be academically equipped to complete higher-level courses or electives to fulfill high school requirements.

**Class Advancement:**

7th to 8th grade - Must pass five (5) classes

8th to 9th grade - Must pass five (5) classes

Additional information may be considered in determining Jr. High retention/advancement including attendance, class participation, achievement, and extenuating circumstances.

9th to 10th grade - Minimum of 5.5 earned credits

10th to 11th grade - Minimum of 10.5 earned credits

11th to 12th grade - Minimum of 15.0 earned credits

**High School Graduation Requirements:** The high school requirements listed are minimum requirements that are needed by a high school student to achieve graduation.

5.0 units of Language Arts Language Arts I (1.0) & Language Arts II (1.0) are required and then 3.0 credits from menu courses

3.0 units of Mathematics Algebra I (1.0) is required and then 2.0 credits from menu courses

2.0 units of PE/Health Physical Education (1.0), Health I (0.5), Health II (0.5)

3.0 units of Social Studies AK Studies (0.5), Government (0.5), World History (1.0), US History (1.0) is required

3.0 units of Science Biology (1.0) is required and then 2.0 credits from menu courses

1.0 units of Life Skills CLS (0.5) and PLS (0.5) is required

5.0 units of Electives

**Graduation:** High school graduation ceremonies shall be held to recognize those students who have successfully completed the district graduation requirements, are eligible to receive a high school diploma, or have met the requirements of their IEP/504 plan (LKSD BP 5127).

Graduation ceremonies shall be held no earlier than five (5) school days before the last student contact day of the school year (LKSD AR 5127).

Participation in the graduation ceremony is a privilege. All students who have completed all requirements for either a certificate of achievement or a high school diploma and who are in good standing prior to the last day of "Senior" classes will be invited to participate in the ceremony. In accordance with school-site rules, the site administrator/superintendent may deny a



student the privilege of participating in graduation or promotion activities because of misconduct (LKSD BP/AR 5127).

Graduation with Honors (LKSD BP 5121.3) Honors: GPA of 3.5 or Higher High Honors: GPA of 3.75 or Higher Top Honors: GPA of 4.0 or higher and Alaska Performance Scholarship Transcript Requirement.

All honors for graduation will be determined based on a weighted cumulative grade point average.

**Make-up Work and Late Work:** We at BRHS believe it is vitally important for students to learn to be responsible regarding time management and responding to deadlines. Students who are having difficulty managing their time or schoolwork load should discuss this with the teacher or seek after-school tutoring help.

**Excused Absence:** If an assignment was given prior to the excused absence and was due on the missed day, the student is expected to hand in the assignment the day he or she returns to school. If an assignment is given while the student is absent the student is responsible for getting the assignment on the first day back to school that the class meets. The assignment is due the next class meeting period or at the same time as the rest of the class, whichever is later.

**Pre-Arranged Excused Absence:** A student with a pre-arranged excused absence will be provided with the same amount of time to complete an assignment as other students in the class. This time may include the time the student is absent if the assignment is given prior to the absence. If the teacher chooses to provide the assignment upon return, the teacher must allow time for completion comparable to other students. Students are expected to pre-arrange all planned absences.

## **ATTENDANCE**

**Attendance Policy:** The LKSD Board of Education, in the “Students’ Rights and Responsibilities” policy states that students have the responsibility to attend school and classes regularly on time throughout the school year. Regular class attendance promotes successful school performance and fosters the development of self-discipline, punctuality, and responsibility. Failure to attend class seriously reduces the effectiveness of the educational program and creates problems for the teachers and other students. Therefore, the following regulations have been established so that the school staff can consistently enforce this policy:

### **Attendance Standards:**

Students will not receive credit for courses when they have 10 or more UNEXCUSED absences in a semester. (LKSD Board Policy)

Absences related to participation in school activities are classified as “participation” and do not calculate in the over 10 day absent rule.

## CLASSIFICATION OF ABSENCES

**Excused Absences:** Reasons for excused absences are: illness of student, death in the family, medical appointments, and other emergencies to be approved by the school. An excused absence shall enable a student to receive credit for work that is made up.

**How to Report:** Call the front office and let them know your student will be absent.

**Pre-Arranged Excused Absences:** Local subsistence and religious activities, and other absences of educational value shall be presented to the principal for approval as an excused absence. An absence of longer than three (3) days should be pre-arranged at least one week prior. A pre-arranged absence enables students to receive credit for make-up work, but the time and place of make-up sessions shall be solely at the initiative of the students and at the convenience of the teacher.

**How to Report:** Students who have a planned absence (moose hunting, family trip etc.) must complete a pre-arranged absence form and be pre-approved by administration. An absence of longer than three (3) days should be pre-arranged at least one week prior to absence. Failure to follow this procedure may result in absence being unexcused.

**Unexcused Absences:** Unexcused absences shall refer to any unauthorized absence from any class. NOTE: Students will be dropped from enrollment after 10 consecutive days of unexcused absences.

**School Related Travel:** Students on school related travel would not be considered absent from classes. Participation in school-sponsored activities does not require an admit slip or note from parents upon return. Make-up work requirements for students on school travel are the same as the "Pre-arranged Absence" schedule. Students will be required to complete the required school related travel paperwork.

**Tardy:** Students are to report directly to class when they are tardy with a slip. The teacher will record the student as tardy.

## COMMUNICATIONS

**PowerSchool:** Parents and students are encouraged to use PowerSchool to view assignments, grades, attendance, and lunch balances. PowerSchool can be accessed at "<http://ps.lksd.org/public/home.html>" (there is no www). There is also a smartphone app available. If interested in doing so, please contact the front office for a username and password. Usernames and passwords will be mailed home.

**School Messenger:** School Messenger is an automated communications feature used by Bethel Regional High School. Throughout the year email, phone messages, and SMS messages will be sent out to those parents for whom we have the current email addresses and phone numbers. Please make sure to update these items whenever they change.

A phone call from School Messenger will be made to parents of students with unexplained absences. This process will be done twice a day.

**Email:** The use of email is a great way to get a hold of school personnel. The email addresses of the staff are listed on page 5 of the handbook.

**Parent-Teacher Conferences:** Parent-Teacher Conferences are held after school into the evening twice a semester. School messengers will go out to inform parents of dates and time of conferences.

**School Website:** The BRHS school website can be located at [brhs.lksd.org](http://brhs.lksd.org). The website is updated weekly with information related to the school.

**School Visits:** The doors are open for school visits by parents and community members. Please call ahead to ensure the person you are meeting with is at school that day and free during a non-teaching time.

# SCHOOL RULES AND REGULATIONS

**Abusive Language:** Abusive language, profanity, and disrespectful behaviors toward students, teachers, or staff will not be tolerated.

**Areas Off-limits to Students:** Students are to remain at all times during the school day in the common use areas of the school building and school grounds. Areas off limits include the sides, behind, and under the school building; the District Office area (except for classroom use); the boardwalk that extends beyond the gym (end of the gym); and areas in the school marked for school personnel. Students will enter the building using the main entrance only (except in cases of fire drills and emergency situations).

## **Bus Rules:**

1. Obey the Driver at all times.
2. Remain seated while the bus is in motion.
3. Keep your hands to yourself.
4. Use a quiet indoor voice.
5. No food or drinks.

Any infraction of these rules could result in a safety hazard. The bus driver will issue pupils not abiding by these rules a warning slip. Although each incident will be evaluated and the Site Administrators and/or Dean of Students will determine appropriate discipline, the following will serve as a guide:

FIRST OFFENSE: After-school detention, notify parents

SECOND OFFENSE: One week off the bus.

THIRD OFFENSE: One month off the bus.

FINAL OFFENSE: Bus riding privileges taken away for the remainder of that school year.

## **Cell Phones/Portable Electronic Devices:**

### **Conditions of Use**

1. The use of cell phones during class is prohibited.
2. All Portable Electronic Devices should be stored inside of a bag or pocket.
3. Cell phones can be used before school starts, upon dismissal, and during lunch.
4. The District assumes no responsibility for loss or damage to personal property of students, including all portable electronic devices, whether in the possession of students or if confiscated by school personnel pursuant to this policy.
5. Repeated violations will be regarded as willful disobedience as disciplined as according to the discipline rubric.
6. The contents of a cellular phone, camera, or any other PED may be searched to determine

ownership, to identify emergency contacts, or upon reasonable suspicion that a school or District rule or the law has been violated.

**Prohibited Conduct:** The following actions involving portable electronic devices are not allowed and will result in disciplinary action:

- Using a portable electronic device, including any type of camera, in a restroom or locker room.
- Calling, texting or otherwise communicating with students in another classroom during scheduled class time, unless specifically directed to do so by school personnel.
- Behaving in a manner that is disruptive, rude, or lewd.
- Sending any form of text, photo, or other communication that harasses, intimidates, threatens, bullies, or discriminates against another individual or group.

If a parent needs to contact their student during class, please contact the front office.

Failure to comply with cell phone policy may result in being ineligible to participate in extracurricular activities.

First Offense	Second Offense	Third Offense
1 day confiscation and returned to student at the end of the day - parent phone call home	Confiscate until student and parent meeting (release device to parent) Detention	Device released only to parent- ineligible for student activities for that week, disciplined as according to willful disobedience

**Earbuds:** Earbuds and similar devices may not be used during instruction. Repeated violations will be regarded as willful disobedience.

**Classroom Expectations and Procedures:** Each teacher may establish individual classroom expectations and will model these expectations in the classroom and other parts of the school. Students are expected to follow classroom expectations.

**Dress Code:**

The following dress code is in compliance with LKSD BP 5132. Dress code addresses health/safety concerns and distractions to the educational environment.

**GENERAL**

- School-approved clothing for physical education, athletics, pep rallies, etc., may be worn only during the class or activity for which they are approved.
- Administration may establish event-specific dress code requirements or waivers for special

events such as prom.

- No article of apparel shall be worn that will in any way damage school property, create a safety hazard or create a material or substantial distraction to the school environment.

SHIRTS/BLOUSES - Acceptable shirts are worn in accordance to design and cover torso, including shoulders and midriff. Students are prohibited from wearing shirts/blouses that:

- Depict or reference alcohol, drugs, tobacco, weapons, nudity, gang affiliation, death, violence, vulgar or obscene language or images, and/or insults to race, religion, gender or ethnicity or other emblems or writing that may be expected to cause a material or substantial disruption of, or interference with normal school operations .
- Students are prohibited from wearing undershirts, tank tops, see through clothing, spaghetti straps without a cover.
- Shirts that expose the belly button.

PANTS/SLACKS - Acceptable pants/slacks are worn at the waist and belted if needed to keep them from falling and exposing midriff or undergarments. Pants should not have holes above the mid thigh.

SHORTS - Acceptable shorts are worn at the waist and no shorter than mid-thigh for all grades.

Shorts may not be:

- Made of spandex
- Boxers

DRESSES/SKORTS/SKIRT - Acceptable dresses/skorts/skirts are worn at the waist and no shorter than mid- thigh for all grades. In addition:

- Dress tops must meet the guidelines for blouses and shirts
- Dresses, skorts, skirts may not be spandex or other form-fitting materials
- Slits in skirts or dresses must be modest. High-slashed apparel is not acceptable.

**Drugs and Alcohol:** The use or possession of any alcoholic beverage, tobacco products, marijuana or drugs, other than those prescribed by a physician, is prohibited on school grounds or at any school sponsored activity. (See Drug and Alcohol Abuse Regulations) Students who disclose past use of inhalants, alcohol, or other drugs when seeking help from an intervention or recovery program will not be punished or disciplined for such past use.

Please refer to the LKSD. Parent-Student Handbook for a complete description of LKSD board policy regarding: DRUG AND ALCOHOL ABUSE REGULATIONS; STUDENT POSSESSION AND/OR USE OF ALCOHOL; and INHALANTS, AND/OR ILLEGAL DRUGS ON SCHOOL PROPERTY.

**FIRE STARTING DEVICES:** Fire starting devices are not allowed on campus. They will be taken and not returned.

**Food and drinks:** Food and drink is up to teacher discretion.

**Gambling:** Students are not allowed to gamble while at BRHS. Dice/Cards will be taken and not returned.

**Hall Passes:** Students must carry a hall pass when not in class during regular class time. Students will be considered skipping if not carrying a hall pass.

**Harassment:** The harassment of any student by another student or district employee will not be tolerated. Any student or employee who is found guilty of harassment will be subject to disciplinary action. Please refer to the LKSD Parent-Student Handbook, for additional information.

**LKSD Board Policy Regulations:** LKSD board policy regulations apply to all LKSD schools including BRHS. These regulations are summarized in the LKSD parent/student handbook. A full copy of the LKSD Board Policy Manual can be accessed online at <http://www.lksd.org>.

**Laser Pointers:** Laser pointers are not allowed on campus. Laser pointers are included in the LKSD definition of dangerous weapons; weapons policy may apply. They will be taken and not returned.

**Public Display of Affection:** Physical display of affection, other than holding hands, is prohibited on school property.

**School Representation:** Students are often in a position to represent BRHS and are expected to do so in a positive and respectful manner. Anyone participating in lewd, disrespectful, or inappropriate representation of the school, a team, or the mascot, or anything reasonably associated with BRHS will be disciplined.

**Search and Seizure:** School officials may search the person, personal property, and property provided by the school in the presence of the student and a third party, if each can be located. No search shall be made without first attempting to contact the student, unless the suspected item poses a threat to life or property. General searches conducted for specific purpose(s) need to be announced at least 48 hours prior to the search. Signs will be posted as a general notification for students and parents. Property may be seized and admitted as evidence for disciplinary actions. Please refer to the LKSD Parent-Student Handbook.

**Student Vehicles and Parking:** Students are to park only in the lower parking lot. Students may have their campus driving privileges revoked and charges may be pressed for reckless driving, displays of power, or other careless acts. The speed limit on the school grounds is 10 miles per hour.

## **DISCIPLINE PLAN**

Although each incident will be evaluated independently, the following rubric will serve as a guide for Site Administrator and Dean of students in determining appropriate discipline. Discipline will be considered for behavior committed on school grounds, at a school-sponsored activity; while going to or from school; during lunchtime whether off or on campus; or while going to or from any school sponsored activity. Administration will strive to maintain close communication with parents/guardians regarding discipline. All suspensions will be communicated to parents/guardians and out-of-school suspensions will be provided in writing in accordance with LKSD Board Policy. Only the Site Administrator, Assistant Site Administrator, Dean of Students, or Designee may suspend students. Due Process will be provided in all suspensions or expulsions as defined in LKSD Board Policy

**Detention Procedures:** Administrator Assigned Detentions - Students may be assigned detention for violations of school rules. Students will not attend school activities or functions if they have an un-served detention. Failure to serve an administrative detention in a timely manner will result in an in-school suspension.

Teacher Assigned Detentions: Students may be assigned a detention for violations of classroom rules once 3 redirects have been given instead of referring the student to the office. Teacher assigned detentions will be with the teacher after school in the teacher’s classroom or if the teacher chooses they can do it during their lunch period. The classroom teacher must call parents if they issue a detention. Failure to serve a teacher assigned detention in a timely manner will result in an Administrative Referral.

Detention Rules: Students in detention are expected to bring schoolwork and/or a reading book. Students will arrive on time, remain working quietly, and stay until dismissed by the Detention supervisor. No food or drinks are allowed in the Detention room and there will be no bathroom passes.

**In-School Suspension (ISS):** Students may be assigned an in-school suspension for violations of school rules. A student may be required to spend the day(s) in an assigned area away from other students. While assigned to in-school suspension, the student is required to complete class work assigned by teachers; such work is to be graded and given credit. directed by the in-school suspension supervisor may be removed from the room for additional discipline.

**Out-of-School Suspension (OSS):** Students placed on out-of-school suspension are not permitted to attend school functions/activities during the suspension period. While assigned to out-of-school suspension, the student is required to complete class work assigned by teachers; such work is to be graded and given credit.

Act of Misconduct	First Violation	Repeated Violations
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<b>Loitering</b>	<b>Min.:Teacher-Student Conference</b>	<b>Min.:Teacher-Student-Parent Conference</b>
<b>Persistent Tardiness</b>	<b>Max.:Teacher-Student-Parent-Administrator Conference</b>	<b>Max.: In-school Suspension</b>
<b>Leaving School/Class (without permission)</b>	<b>Min.: Teacher-Student Conference</b>	<b>Min.: In-school Suspension</b>
<b>Use or possession of tobacco products</b>	<b>Max.: Teacher-Student-Parent-Administrator Conference</b>	<b>Max.: Out of School Suspension 1-3 days</b>
<b>Not Following School Rules</b>		
<b>Fighting / Disruptive Behavior</b>	<b>Min.: Teacher-Student-Parent-Administrator Conference</b>	<b>Min.: Out of School Suspension 1-5 days</b>
<b>Defiance of school authority</b>	<b>Max.: Out of School Suspension 1-5 days</b>	<b>Max.: Out of School Suspension 6-10 days or Disciplinary Reassignment</b>
<b>Obscenity, Profanity, Language</b>		
<b>False Alarm(s)</b>	<b>Min.: Teacher-Student-Parent-Resource Person-Administrator Conference and Possible Restitution</b>	
<b>Threat of Harm / Harassment</b>	<b>Max.: Out of School Suspension 1-10 days or Disciplinary Reassignment, and Restitution, Law Enforcement Notification</b>	
<b>Vandalism</b>		
<b>Assault</b>	<b>Min.: Out of School Suspension 5-10 days or Disciplinary Reassignment and Law Enforcement Notification</b>	
<b>Dangerous Instrument</b>	<b>Max.: Long-Term Suspension or Expulsion Recommended to Superintendent and Law Enforcement Notification</b>	
<b>Illegal Drugs / Alcohol</b>		

<b>Theft / Burglary</b>	
<b>Use, possession, and/or concealment of a firearm /replica/ deadly weapon /destructive or explosive device</b>	<b>Law Enforcement Notification, Out of School Suspension for 10 days, Expulsion recommended to Superintendent. Violations are reviewed on a case-by-case basis by the Superintendent/designee and may be presented to the District Board of Education for final disposition.</b>

Suspensions for repeated violations are generally progressive, which means that after the student repeats the same offense type, the next suspension will be longer up to the maximum.

All schools within the Lower Kuskokwim School District follow the District-wide Discipline Guide. It is acceptable for site discipline plans to allow parents to attend classes with their student in lieu of suspensions, when appropriate.

**Guidance, Counseling, Health Services:** Students are invited to confer with the Counselor and/or Social Worker concerning financial, school, and personal problems. Groups, individual counseling, and prevention programs are part of this service program. Students may be certain that these sessions are confidential. The school does not, however, provide on-going clinical counseling. Students needing on-going counseling services may be referred to other agencies.

**Clinic Health Services:** The BRHS Clinic will be staffed Monday and Friday each week by YKHC medical providers. YKHC Dental providers will be staffing the clinic on Tuesdays. The clinic offers well child checks, sports physical, sick visits, dental visits, family planning, and immunizations. Call the YKHC Scheduling line at 907-543-6442 and request an appointment at the high school clinic. Students can also walk-in same day. Students can also visit the Front Office or Social Worker to request to be seen in the clinic for medical services.

Students who are sick should stay home and parents should call for an excused absence. Students who become sick during school hours may ask to be excused to the Front Office to call home. With parent permission, students may self-administer over the counter medications such as Tylenol (acetaminophen), Advil (ibuprofen), and/or cough drops at the recommended dose at the front office. Feminine products may also be obtained at the front office.

## **SCHOOL SAFETY AND BUILDING SECURITY**

**Fire Drill Procedures:** Fire emergency procedures are designed to provide for the safety of students and staff members and to comply with state and local fire regulations. All staff members and students should be familiar with these procedures.

All school personnel and students shall leave the building regardless of the activities in which they are engaged. Every room in the school has an evacuation map posted. It is important to know the two closest exits from your classroom.

Fire drills will be conducted monthly to teach and practice fire safety. NOTE: The fire alarm is a ringing bell.

**Lockdown Procedures:** “LOCKDOWN” will be a term used at BRHS to refer to a situation that calls for the isolation of faculty, staff and students from a potentially violent environment. Upon hearing “LOCKDOWN”, students should immediately hurry to the closest available classroom or office. Students will remain silent and follow the instructions of the supervising adult.

Lockdown drills will be conducted semi-annually. Teachers will go over the procedures with students. All lockdown drills will have prior notice.

### **Stay Put:**

This action is used to alert the staff and students and place them on STAY PUT status; shelter in place, and secure the building until further notice/instructions. This action is used after a decision is made that being indoors would provide a greater level of protection to students and staff. It is also used when threat of violence or weapons is present in the surrounding area, and it is necessary to prevent the perpetrator(s) from entering occupied school buildings or classrooms.

**School Hours:** School starts at 8:50AM and dismisses at 4:00PM Monday-Thursday. On Friday school dismisses at 2:00. School doors are open from 8:00 am to 4:30pm. All students should clear wings B, C, and D of the building by 4:20 each afternoon. Only students under the direct supervision of a teacher/sponsor/coach should be in the building after 4:20PM. Students are not allowed in the building in the evenings or weekends unless participating in a supervised activity.

## **GENERAL INFORMATION**

**Advisory School Board** An Advisory School Board (ASB) guides BRHS, along with other Bethel schools. This board meets approximately monthly during the school year. Times and agendas are posted. A student council member who is elected by the student body represents students on this board. Students and parents are encouraged to attend ASB meetings to provide input.

**Public/Parent Input Recommended Process** To assist parents and community members to ensure their input is utilized in the most effective manner:

Public Input should be addressed at the following levels:

1. Teacher Level
2. Site Administrator Level

3. Advisory School Board (ASB)
4. Superintendent Office
5. LKSD Board

If input/issue/complaint is addressed to the Teacher, then the Site Administrator, and still does not reach resolution, community member/parent AND Site Administrator would then request this be a Discussion Item on the next ASB agenda. Parent and Site Administrator should discuss issue with ASB Chair to determine if the issue needs to be discussed in Executive Session.

Possible alternative processes for issues:

1. Parent attends ASB Meeting. Options at the ASB Meeting:
  - a. Person to be heard with no action taken, or
  - b. Request Discussion Item be on Agenda if it does not involve named persons.
  - c. Site Administrators cannot comment on specific students in a public meeting.
2. Chair previously determines that an executive session is needed for issue, and it is stated at the beginning of meeting.
3. Complaints about LKSD staff will not be addressed in a public forum. Executive Session must be called for disciplinary issues when concerning staff for the next scheduled meeting.

Written Public Input Process should be posted at each school site, in Student Handbooks, and on the back of the ASB agendas to provide parents and community members the most effective process to bring up and resolve a school-related issue.

### **ASB Seats and Elections**

Advisory School Board members are elected positions. The term for each seat is three years. Typically two seats are up for re-election each year. Anyone wishing to serve on the ASB should contact a school administrator for more information on filing for election. Elections are held in conjunction with municipal elections on the second Tuesday of each October.

**Assemblies:** Bethel Regional High School schedules a variety of assemblies during the school year. Such assemblies are part of the regular school day for attendance purposes. The following guidelines apply:

- All students are required to attend assemblies unless another place has been designated for that student.
- Students may not leave without permission from a teacher.
- Common courtesy and behavior is expected.
- The person in charge, not the bell, will dismiss assemblies.

**Bicycles:** Bicycles are to be parked in the bike rack on the boardwalk. Riding bicycles or

skateboards on the boardwalk is not allowed. Remember to lock your bicycle up.

**Computer Use:** All students must sign an Acceptable Use Policy. Failure to comply with this policy will result in computer privileges being revoked.

**Dance Policy:** Junior High dances begin at 6:00 PM and end at 9:00 PM. Senior High dances end at 11:00 PM.

Once into a dance students are not readmitted if they leave. High school dances are restricted to BRHS high school students only. Junior high dances are restricted to BRHS junior high students. Guests for a school sponsored dance, or for the prom must be cleared by the Principal or Dean of Students prior to the dance.

Dance forms need to be turned in to Student Council seven (7) days before the event. Each dance shall have four (4) chaperones, one of these a sponsor or their designee, two of these must be BRHS faculty, and of these four there must be at least one male and one female. Parents are invited and encouraged to attend. Set-up and clean up is the responsibility of the sponsoring group. Clean up must be to the satisfaction of the Administration.

**Email:** Students will receive a school email account. The primary purpose of this account is for school use. The email account is a privilege. The following applies:

- Students will be required to sign an AUP (Acceptable Use Policy) before they will be granted an email account or use the Internet.
- Email accounts will be given on a prioritized basis at the beginning of the school year.
- Administration may monitor email use and content.

\*Violation of any of the above rules, including any within the Acceptable Use Policy may result in the loss of e-mail privileges for a period of time to be determined by the school administrator and E-mail administrator, in addition to loss of computer usage privileges.

**Field Trips:** Students leaving campus for a field trip must either have a field trip permission slip filed in the office or a specific note for that field trip signed by his/her parents/guardian.

**Health/Immunizations:** State Law requires students to have proof of necessary immunizations.

**Lockers:** Each student is assigned a locker. Students bear all responsibility for loss of personal belongings and books and other items issued by the school. There are to be no personal padlocks or combinations locks on assigned lockers. Locker doors should not be left open. School officials may inspect lockers under guidelines of LKSD Board Policy.

**Lost and Found:** Students who find lost articles are asked to take them to the office. Students looking for a lost item may check with the lost and found table in the lobby or check at the front desk of the office.

**Lunch and Closed Campus Policy:** BRHS is a closed campus for all students except for Juniors and Seniors who have signed permission slips on file with the front office. Students must remain on campus for lunch. Returning from lunch tardy repeatedly will result in privileges being

revoked and students will be disciplined accordingly.

**National Honor Society:** Procedures and requirements for membership are available through the NHS advisor.

**Power Outage:** If a power outage occurs during school hours and there is no emergency, remain in school and await further instructions. Generally the power will be restored in a short period of time and emergency lighting services are provided.

**School Closure:** If school is to be closed because of emergencies, such as severe weather, power failure, etc. social media and Powerschool Messenger will carry announcements as soon as possible. The days lost will be made up at a later date.

**School Pictures:** Student and staff pictures will be taken each year for the purpose of the yearbook and student ID cards. Parents and students may also choose to purchase picture packets from the company contracted to do pictures. All students will be required to have their picture taken regardless of whether they are purchasing pictures.

**Sign-out Procedures:** Students who need to leave campus during the school day must obtain permission from their parents/guardians, and sign out at the Front Office. The office may deny permission. Failure to sign out properly will be considered skipping class.

**Student Fees, Fines, and Charges:** Fines may be assessed for replacement costs of textbooks, workbooks, uniforms and school furnishings that are damaged or destroyed through the student's carelessness or maliciousness. Any outstanding fees may result in report cards, forms or diplomas being held until payment is made. In courses where textbooks are required, the school furnishes them. These books are issued to each student and upon receipt the student becomes responsible for the proper care of the books. The student must pay for lost or damaged textbooks, and supplies. If a lost book is found before the end of the semester, the money will be refunded to the students.

**Student Rights and Responsibilities:** Student Rights and Responsibilities have been defined by the LKSD School Board and may be viewed in the district LKSD Parent-Student Handbook.

**Sweeping:** Students that are tardy to class after the bell rings will be "swept" and have their tardiness recorded on their attendance. Once the bell rings, teacher doors will be shut and locked. Students must get swept with the teachers in the lobby and they will be escorted to class with a pass.

**Visitors/Guests:** All visitors must report to the school office as soon as they come into the building. If admitted, visitors will be issued a pass, which must be visible at all times. No student visitors will be permitted during the school instructional day; student passes may be issued for before school and during the lunch period.

## **STUDENT ACTIVITIES**

**Philosophy of Co-Curricular Activities:** Co-curricular activities are those school activities, which provide for student growth in dimensions other than those for which credit is granted. The goal of co-curricular activities shall be to provide a positive climate for student personal growth and character development.

Co-curricular activities are governed by Alaska School Activities Association (ASAA), LKSD Board Policy, and Bethel ASB policy. In addition, students should be aware that students are considered “on school grounds” while at practice or attending any competition or school sponsored travel. Behavior violations occurring ‘on school grounds’ may include additional discipline, including but not limited to suspension from school, according to school rules or LKSD board policy beyond just the co-curricular eligibility.

## **LKSD STUDENT ACTIVITIES ELIGIBILITY REQUIREMENTS**

### **ELIGIBILITY REQUIREMENTS**

1. Meet initial ASAA requirements each semester (earn 2.5 credits with an overall 2.0 GPA or be a first semester freshman)
  2. For the first 2 weeks of each semester, eligibility will be based on the student's citizenship grade.
  3. Starting on the 3rd week of the semester, a student must:
    - a. Be passing 5 classes
    - b. Have an overall 60% average in all classes
- Student eligibility will be established every 3 weeks on Monday. If a student is not eligible by 8:50 on Tuesday they will be ineligible for the week.
  - The eligibility policy applies to all public performance activities whether or not travel is involved. A student may practice even though he/she is not academically eligible for the given week's activities.
  - Students should demonstrate good citizenship in and around the school. Unsatisfactory citizenship shall be grounds for ineligibility for activities. (BRHS CITIZENSHIP RUBRIC)
  - Students must be in attendance in school for the full day on the day of an activity. Certain absences, such as doctor's appointment, etc., must be approved by the Principal prior to appointment time.
  - Students with an unexcused absence or unexcused tardy during a participation week are ineligible to participate for that week's events. The absence or tardy must be excused the day it occurred.
  - Upon the completion of a school-sponsored activity or trip, the student shall be in school for the beginning of the next scheduled school day. The student shall remain in school for the entire day unless granted permission to leave by the Principal. Violation of this rule may result in becoming ineligible for the next activity, as determined by the admin team.

**Tobacco, Alcohol, and Controlled Substance Policy:** In April 2008, the Alaska School Activities Association (ASAA) passed a new citizenship rule including a policy addressing Tobacco Alcohol and Drug use by ASAA participants. The ASAA Tobacco Alcohol and Controlled Substances Policy is further referred to as the ASAA TAD Policy.

Although not all student activities are governed by ASAA, BRHS will extend the implementation of this policy to all Student Activities including those not necessarily governed by ASAA such as Native Youth Olympics and academic competitions. The policy will be implemented for all students participating in activities that require weekly eligibility for participation. Only violations by students participating in ASAA governed activities will be reported to ASAA as required.

In addition to extending the policy to all student activity participants, the ASB has included additions to the ASAA policy. Following is the ASAA TAD Policy followed by BRHS Additions.

For specific TAD information, please go to the following website  
<https://playforkeepsalaska.org/overview/tad-violation/>

**Student Activity Travel:** School activity travel will be paid for with school funds either locally raised or funds that may be allocated for the purpose by the district. Parents or students may have to pay for activity travel and/or meals while away from home. Prior to the proposed travel, students and parents or guardians must sign a parental permission form. The permission form must include at least the following:

1. Purpose of trip
2. Destination, departure date, and time
3. Return date and time
4. Method of transportation
5. Chaperones

No student may travel unless the parent or guardian has received written details of the trip and the school has received written permission from the parent or guardian. If changes in travel plans occur, the parent or guardian must be notified. The Superintendent will be provided with a season schedule and travel plans as they become available.

#### **Clothing Required For Student Travel:**

All students traveling out of the city of Bethel on any school sponsored trips shall WEAR:

- Winter boots (INSULATED) or piluuguks.
- Snow/pants/suit must be worn to and from all villages. Warm-up pants, heavy long-johns, a second pair of pants, or leg-warmers are not acceptable.



- Winter parka with hood or a winter coat with a warm hat and scarf. A waist-length jacket suitable for walking to school is not acceptable.
- Heavy insulated gloves/mittens or knitted gloves/mittens worn with a wind shell.
- Thick socks.
- In addition, all students traveling out of the city of Bethel on any school-sponsored trips shall carry a sleeping bag or blankets, even on a day trip.

The clothing requirements may be relaxed somewhat during April, May and September, determined by the Dean of Students. The requirements do not apply if the out-of-Bethel portions of the travel are solely by jet, however students should still dress appropriately for weather and other clothing requirements may be put in place by the Dean of Students.

**Weather Guidelines For Student Travel:**

Air travel by students will not be allowed at ambient temperatures below -30 degrees Fahrenheit or wind-chill temperatures below -40 degrees Fahrenheit, except by jet or turboprop aircraft. Ground travel (commercial carrier, snowmachine) by students between villages will not be allowed if the temperature including chill factor is below -25 degrees Fahrenheit.

All students and chaperones are required to wear clothing appropriate for existing and anticipated weather conditions. No student or chaperone shall be allowed to travel in cold weather without headcover, gloves, cold weather boots, and a warm parka as specified in ASB Policy BP 8234 and BP 5131.8

It is the responsibility of the Site Administrator to ensure that this policy is followed.

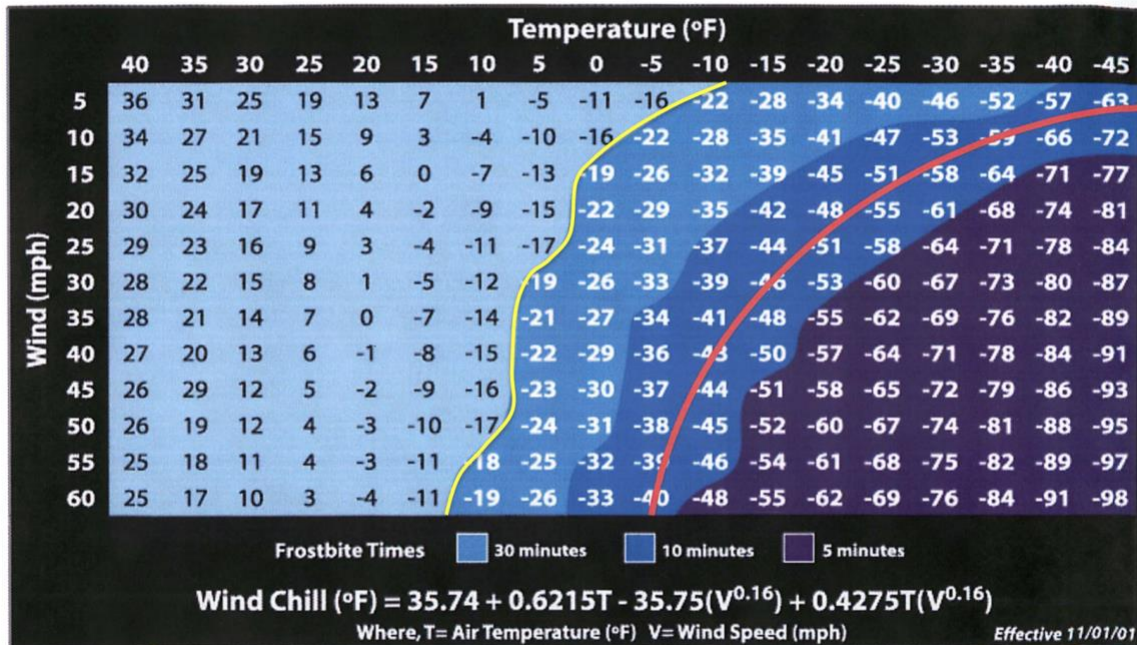
The -30 degrees Fahrenheit requirement may only be by-passed when the safety and health of a student is dependent on receiving immediate medical care, not locally available. In that situation, the Site Administrator shall obtain the consent of the parent(s) or guardian(s) of the student and, if possible, shall obtain the advance approval of the Superintendent or his/her designee.

Even if temperatures are not below -30 degrees Fahrenheit, if weather or runway conditions at the departure or destination point are such that regularly scheduled commercial flights are not taking off and/or landing, student travel is not allowed. This restriction applies even if the student travel was scheduled for a chartered flight.

All LKSD Sites, Administrators, and Advisory School Boards, will use the new cold weather chill factor chart (see below) for making decisions for school travel and closure.



# Wind Chill Chart



Recess Cut-off Line

School Closure Cut-off Line

**Events and Fundraisers:** Student activity events and fundraisers must have administrator approval. Events and fundraisers should be scheduled through the Student Council/Dean of Students a minimum of five (5) days in advance, seven (7) days for dances. All activities require that arrangements be made for setup and cleanup. Student groups that fail to provide for proper cleanup may be assessed for the cost of custodial overtime. Setup for activities must not permanently alter the school buildings (staples, nails in the walls, etc), unless permission is granted from the principal.

## Junior High Groups

Spelling Bee

Battle of Books

Student Government

Speech Meet

Band

Academic Pentathlon

JROTC

Robotics

## Junior High Sports

Boys' Basketball

Girls' Basketball

Cross-Country

Wrestling

Archery

Volleyball

Swimming

Track & Field

Native Youth Olympics

**High School Groups**

Student Government

National Honor Society

Band

Academic Decathlon

Yearbook

JROTC Drill Team

Battle of the Books

Speech Meet

Warrior Weekly

Robotics

**High School Sports**

Cross-Country

Boys' Basketball

Native Youth Olympics

Wrestling

Cheerleading

Girls' Basketball

Volleyball

Swimming

Track & Field

Archery