

**Willington Board of Education
April 19, 2017 Meeting Minutes
Town Office Building, Lower Level Conference Room**

Audio Recording yes
Notes Taken yes

Members present at meeting:

Herb Arico
Michelle Doucette Cunningham
Ann Grosjean
Melissa McKinnon
Peggy Roberts
Marybeth Walleth
Erika Wiecenski

Also present: Interim Superintendent of Schools Jacqueline J. Jacoby, Hall Memorial School Principal Kenneth Craig, Sara Slogesky, CREC Consultant, Kristen Stevens, Literacy Coach, Erica Bushior, Math Interventionist, Phil Stevens, Center School Principal.

1. Call to Order at 7:02 p.m. by Erika Wiecenski

2. Present to speak see present to speak form-**None**

3. Communications: None

4. Presentation

Kenneth Craig, Hall Memorial School Principal, Proposed Schedule Change

Mr. Craig presented the proposed schedule change to be implemented in the 2017-18 school year. Mr. Craig used feedback from students, parents, staff and teachers to develop the new schedule. He also used various research, state guidelines, and other district practices to benchmark and develop the new schedule. Although there are several purposed changes, some of the new changes include moving to a 5-day rotation rather than 6-day, changes to the length of the core blocks that are currently 83 minutes and will be 68 minutes, and three new initiatives will be added (WIN (What I Need), STEAM (Science, Technology, Engineering, Art, Math) and Advisory).

Status of Curriculum Work for Center Elementary School

**Sara Slogesky, CREC Consultant, Kristen Stevens, Literacy Coach,
Erica Bushior, Math Interventionist**

An update on the current curriculum work at Center was provided to the Board. Topics included the curriculum development process, curriculum overview and professional learning. The curriculum maps provided included unit overviews and

specific resources including assessments for teachers to use. These help with vertical alignment of the curriculum from K-4 and promote consistency within teaching. Currently, second grade is fully mapped out and the team plans to continue mapping the curriculum through grade 4. Lastly, this team is working on drafting a plan for professional learning to continue to support teachers as they implement the curriculum.

5. Superintendent Reports

Update on Superintendent Search

The search is continuing with a community group interview planned for week of April 24.

Retirement

Jan Platt, Computers/Health teacher at Hall, will be retiring the end of June 2017. Tina Holewa, paraprofessional at Center, retired at the end of February, 2017.

Facilities Update

The facilities study is underway. Friar Associates have already been in the schools during the April vacation week. Friar Associates were impressed at how well are facilities are cared for. They anticipate providing a report by the End of May, early June.

6. Financial Report for February and March, 2017 (Attachment 1 & 2)

As of April 4, 2017 BOE has 2.7% dollars remaining. Dr. Jacoby stated that we are in a good position financially.

7. Committee Reports

Policy Committee:

- a. Reviewed and made changes to the Special Health Care policy.
- b. Reviewed a Social Media Policy- this is a new policy and regulation for both students and employees. Dr. Jacoby has forwarded it to our attorney and will provide it to the Union for feedback.
- c. Beginning to review Community Relations Series 1000 and Business and Non-Instructional 3000.

8. New Business

- A. Approve minutes of February 14, 2017 Attachment # 3

MOTION: by Michelle Doucette Cunningham

To approve the minutes of the February 14, 2017 BOE meeting (changes: include Marybeth Wallett to Absent and correct name spelling for Erika Wieceński)

Seconded by Herb Arico

VOTE:	Yes	No	Abstain
Herb Arico	X	----	----
Michelle Doucette Cunningham	X	----	----
Ann Grosjean	----	----	X
Melissa McKinnon	X	----	----
Peggy Roberts	X	----	----
Marybeth Walleth	----	----	X
Erika Wiecenski	X	----	----

Motion Passed

B. Approve minutes of March 23, 2017 Special B.O.E. meeting Attachment 4

MOTION: by Michelle Doucette Cunningham

To approve the minutes of March 23, 2017 special BOE meeting

Seconded by Herb Arico

VOTE:	Yes	No	Abstain
Herb Arico	X	----	----
Michelle Doucette Cunningham	X	----	----
Ann Grosjean	X	----	----
Melissa McKinnon	----	----	X
Peggy Roberts	X	----	----
Marybeth Walleth	----	----	X
Erika Wiecenski	----	----	X

Motion Passed

C. Modify 2016-2017 School Calendar due to weather Attachment 5

MOTION: by Erika Wiecenski

To move last day of school from June 12, 2017 of the 2016-2017 academic year to Wednesday, June 14, 2017 (minimum day)

Seconded by Marybeth Walleth

VOTE:	Yes	No	Abstain
Herb Arico	X	----	----
Michelle Doucette Cunningham	X	----	----
Ann Grosjean	X	----	----
Melissa McKinnon	X	----	----
Peggy Roberts	X	----	----
Marybeth Walleth	X	----	----
Erika Wiecenski	X	----	----

Motion Passed

D. Approve HMS School New Schedule

MOTION: by Erika Wiecenski

To approve HMS School new schedule to begin 2017-2018 school year.

Seconded by Michelle Doucette Cunningham

VOTE:	Yes	No	Abstain
Herb Arico	X	----	----
Michelle Doucette Cunningham	X	----	----
Ann Grosjean	X	----	----
Melissa McKinnon	X	----	----
Peggy Roberts	X	----	----
Marybeth Walleth	X	----	----
Erika Wiecenski	X	----	----

Motion Passed

E. First Reading of Social Media Policy 6141.326 (Students) and Social Media Policy 4118.51 (Personnel) Attachment 7

BOE members to review and provide comments at the next meeting. This is a brand new policy. Although there are policies for technology this one includes use of social media.

9. Old Business

A. Final Reading/Approval of Policy 5414.25 Students with Special Health Care Needs Attachment 8

MOTION: by Michelle Doucette Cunningham

To approve Policy 5414.25 Students with Special Health Care Needs.

Seconded by Melissa McKinnon

VOTE:	Yes	No	Abstain
Herb Arico	X	----	----
Michelle Doucette Cunningham	X	----	----
Ann Grosjean	X	----	----
Melissa McKinnon	X	----	----
Peggy Roberts	X	----	----
Marybeth Wallett	X	----	----
Erika Wiecenski	X	----	----

Motion Passed

10. Present to Speak –

Mike Cioe, 7th grade Math teacher at Hall and Co-president of Union, thanked the administrative team for work on the new schedule, specifically Ken Craig for the amount of time invested and the feedback received. The teachers at Hall are really excited about it.

11. Board Comments

Herb Arico- There has been a tremendous effort on the new schedule and the curriculum. Thank you. Thank you to the Policy Committee for your commitment.

Michelle Doucette Cunningham-Thank you for making the process of creating a new schedule a consultative process and including parents and students.

Ann Grosjean-She is very impressed with the new schedule, thank you to all who participated. Thank you to the team working on the curriculum as well.

Melissa McKinnon-The schedule change is huge! Thanks for all your work. Thank you also to Dr. Jacoby.

Peggy Roberts- She loves the schedule and is a firm believer in kids having a break at school.

Marybeth Wallett- Thanks to Dr. Jacoby for her great leadership. She is excited about the direction of the district. Thanks also to the administration for their great work.

Erika Wiecenski- Thank you to Ken Craig for work on the schedule. Thanks also to Dr. Jacoby for work on our budget which is only increasing .88 %. The Board of Finance added the teacher retirement of \$613,000, which we may or may not

need to use, which will show an overall 8.5% increase in the BOE budget. It's important to note that without the retirement monies the increase is small.

12. Adjournment- 9:02pm