



Dexter Consolidated Schools
Project Celebration

REIMBURSEMENT REQUEST FORM

Itemized receipts must be attached to this form prior to approval.

Provide explanation below for each receipt attached:

Form with six horizontal lines for receipt explanations, each followed by a dollar sign (\$) and a blank line for the amount.

\*\*\*SALES TAX WILL NOT BE REIMBURSED\*\*\*

Total Reimbursement \$

Please make check payable to:

Form with five horizontal lines for check payable information: Name, Address, City/State/Zip, and Phone.

Approval of Parent Committee:

Form with two rows for Parent Committee approval, each with a Signature line and a Date line.

Approval of High School Principal:

Form with one row for High School Principal approval, with a Signature line and a Date line.

Itemized receipts must be attached to this form prior to approval.

OFFICE USE box containing Fund and Line Item fields with blank lines for input.