

**Title I, Part A Parent and Family Engagement Policy**

It is the policy of the Caledonia Central Supervisory Union (LEA) to plan and implement effective needs-based Title I programs, activities, policies and procedures with meaningful consultation and involvement of participating Title I parents and family members that comply with all parent and family engagement requirements, specifically those required by federal statute. As such the LEA is responsible for ensuring compliance with development and implementation of the following three documents:

1. **LEA PARENT AND FAMILY ENGAGEMENT POLICY:** As a Title I Part A served LEA we will outline and describe the ways in which we will be responsible for and address the Parent and Family Requirements listed and will develop jointly with, agree on with, and distribute to, parents and family members of participating children a written parent and family engagement policy that meets all requirements described below.
  
2. **SCHOOL-LEVEL PARENT AND FAMILY ENGAGEMENT PROCEDURE:** Each of our school(s) served by Title I Part A will outline and describe the ways in which the school will be responsible for and address the Parent and Family Requirements listed. Each school will jointly develop with, and distribute to, parents and family members of participating children a written parent and family engagement procedure, agreed on by such parents, that will describe the means for carrying out the requirements described below.
  - 2.a **SCHOOL-PARENT COMPACT:** Each of our school(s) served by Title I Part A, as part of their Parent and Family Engagement Procedure, will develop jointly with, agree on with, and distribute to, parents and family members of participating children a School-Parent compact to outline how parents, the entire school staff, and students will share the responsibility for improved student academic achievement and the means by which the school and parents will build and develop a partnership to help children achieve the State's high academic standards.

**Definitions:**

**Local Education Agency:** for purposes of this policy, a supervisory union or supervisory district is the local education agency (LEA).

**Parent:** Includes a legal guardian or other person standing in loco parentis (such as a grandparent or stepparent with whom the child lives, or a person who is legally responsible for the child's welfare).<sup>[2]</sup>

**Parent and Family Engagement (PFE):** The inclusion of parents, families, schools, and communities in order to support learning and improve schools. Opportunities for the informed participation of parents and family members, including those who have limited English proficiency, those who have disabilities, and those of migratory children.

**Implementation**

The Caledonia Central Supervisory Union will ensure the successful development and implementation of the written LEA Parent and Family Engagement Policy, School Parent and Family Engagement Procedure(s), and School-Parent Compact(s) and will address all requirements in specific detail with review and revision on a periodic and timely basis.

**LEA Parent & Family Engagement Policy**<sup>[3],[4]</sup>

Caledonia Central Supervisory Union

School Year 2021-2022 Date of last revision: February 2022

In order to provide all children with significant opportunity to receive a fair, equitable, and high-quality education, and to close educational gaps, the Caledonia Central Supervisory Union receives Title I, Part A funds. Therefore, the Caledonia Central Supervisory Union will develop, with the parents and family members of participating students, a written parent and family engagement policy. This policy will outline the Local Education Agency's (LEA) expectations and objectives for meaningful parent and family engagement and the ways in which the LEA will implement and support opportunities for parent and family involvement in order to improve student academic achievement.

### **Part I: General Requirements and Expectations**

1. In order to support increased parent and family engagement to improve student academic achievement, the Caledonia Central Supervisory Union has the following objectives:
  - Create a culture where parents and families have a voice and have opportunities to participate in educational events in all schools
2. The Caledonia Central Supervisory Union agrees to take the following actions to involve parents and family members in the joint development of its Local Educational Agency Plan:
  - Create and distribute surveys to families
  - Offer to Conduct meetings for each Title I school during the year via zoom or in person.
  - Communicate Title I information at the beginning of the school year.

The Caledonia Central Supervisory Union agrees to take the following actions to involve parents and family members in the joint development of Support and Improvement:

- Offer yearly parent meetings to develop school procedures for parent family engagement
  - Parents and family members participate in yearly reflections of Continuous Improvement plans at the annual Title I meeting.
3. The Caledonia Central Supervisory Union agrees to take the following actions to provide coordination, technical assistance, and other support necessary in order to build capacity for parent and family engagement activities to improve student achievement and school performance:
    - Provide information and receive feedback about parent and family engagement at the annual Title I meeting.
  4. The Caledonia Central Supervisory Union will conduct, with the meaningful involvement of parents and family members, an annual evaluation of the content and effectiveness of this Parent & Family Title I, Part A Parent & Family Engagement Policy in improving the academic quality of all its Title I schools. The evaluation will include identifying the following:
    - Barriers to greater family participation in Title I parent and family engagement activities (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background)
    - The needs of parents and family members to assist with the learning of their children, including engaging with school personnel and teachers
    - Strategies to support successful school and family interactions
    - The Caledonia Central Supervisory Union agrees to take the following actions to conduct this annual evaluation:
      - Grant Manager to provide annual meeting to design and evaluate parent family engagement policy summary of findings to guide any changes that need to be made to the policy.
      - Grant Manager to provide annual school meetings in combination with PTO/PTA meetings. (separate time but same evening to encourage participation)

5. The Caledonia Central Supervisory Union agrees to take the following actions to use the findings of the annual evaluation to design evidence-based strategies for more effective parent and family engagement, and to revise the LEA Parent & Family Engagement Policy, if necessary:
  - Grant Manager to report findings to the Superintendent. Superintendent and Grant Manager to determine any changes needed. Report to be brought to the CCSU School Board for adoption if necessary.
6. Caledonia Central Supervisory Union agrees to take the following actions to involve parents in the activities of the schools:
  - All school websites to be up to date with all events for parents.
  - All schools to host annual meetings and events throughout the year for all grades. (1116(a)(2)F)

## **Part II: Building Capacity for Involvement**

To ensure effective involvement of parents and support a partnership among the schools, parents, and the community in order to improve student achievement, the Caledonia Central Supervisory Union will use the following strategies:

7. The Caledonia Central Supervisory Union will provide assistance to parents of children served by the LEA in understanding the following topics:
  - The challenging State academic standards
  - State and local academic assessments
  - Title I, Part A requirements
  - How to monitor their child's progress
  - How to work with educators to improve their children's achievement

The Caledonia Central Supervisory Union agrees to take the followings actions in order provide this assistance:

- Provide online resources on the CCSU website for parents and families.
  - Grant Manager to send letters to all schools for distribution both electronically and in paper format. Letter to include all Title IA requirements.
  - Schools to include information at parent conferences for the above mentioned items.
8. The Caledonia Central Supervisory Union agrees to provide materials and training, as appropriate, to help parents work with their children to improve their children's achievement:
    - CCSU to offer online resources on the SU and school websites.
    - CCSU to offer annual meetings to discuss policies and procedures to support parent family engagement.
  9. The Caledonia Central Supervisory Union agrees to take the following actions to educate its teachers, specialized instructional support personnel, principals and other school leaders, and other staff, with the assistance of parents, in the following areas:
    - The value of contributions of parents
    - How to reach out to, communicate with, and work with parents as equal partners
    - How to implement and coordinate parent programs
    - How to build ties between parents and school

List of activities: online and printed resources, meetings, materials, Educational Support Team meetings at the school level.

10. The Caledonia Central Supervisory Union will, to the extent feasible and appropriate, coordinate and integrate Title I parent involvement programs and activities with other Federal, State, and local programs and conduct other activities that encourage and support parents in more fully participating in the education of their children. The Caledonia Central Supervisory Union agrees to take the following actions to coordinate and integrate parent involvement programs:

- Coordinate with preschool programs, Superintendent newsletters throughout the school year.

11. The Caledonia Central Supervisory Union agrees to take the following actions to ensure that information related to the school and parent programs, meetings, and other activities is sent to the parents of participating children in a format and, to the extent practicable, in a language the parents can understand:

- Provide translation services if necessary or requested
- Provide paper and online methods of communication
- Create clear information when communicating with parents and community, avoiding acronyms and educational buzz words.
- Communicate in a consistent manner

12. The Caledonia Central Supervisory Union agrees to take the following actions to provide other reasonable support for parent involvement activities, as parents may request:

- Any requests that are received from the survey are reviewed and actions may be developed to support the request if needed.

Caledonia Central Supervisory Union will develop School-level procedures to implement the tenets of this policy.

<i>VSBA Version:</i>	<i>9/24/2021</i>
<i>Date Warned:</i>	<i>2/15/2022- CCSU</i>
<i>Date Adopted:</i>	<i>2/15/2022 - Adopted by the Caledonia Central Supervisory Union Board on behalf of the District Boards: Caledonia Cooperative School District, Cabot School District, Danville School District, Peacham School District, Twinfield Union School District</i>
<i>Legal Reference:</i>	<i>20 USC § 7801(38) 20 U.S.C. § 6318 16 V.S.A § 43</i>
<i>Cross Reference:</i>	

[1] This policy is mandatory for LEAs and schools that receive Title I, Part A funds. 20 U.S.C. § 6318(a)(2).

[2] 20 USC § 7801(38) definition of term “parent.”

[3] 20 U.S.C. § 6318

[4] 20 U.S.C. § 6318