



EVESHAM TOWNSHIP SCHOOL DISTRICT GOALS 2022-2025

GOAL #3: Enhance district protocols and procedures to increase employee attendance rates, in order to positively impact student growth.

<u>ACTION PLAN</u>	<u>TIMELINES</u>	<u>STAFF RESPONSIBLE</u>
Board approval of district staff attendance goal	April 2022	Superintendent's recommendation and BOE approval
Research employee absenteeism and relevant district rates for the 2018-19 sy (Use 2018-19 sy data due to Covid-related absences March 2020 through Spring 2022)	Spring 2022	Rich Dantine, Personnel Office Staff
Initiate staff attendance focus with bldg. admin. survey administrators, form Attendance Committee	Summer 2022	Rich Dantine, Cabinet, Bldg. Admin.
Meet with attendance committee to reflect on current practice and develop vision for improvement, research best practice, policies protocols and procedures	Summer 2022	Attendance Committee
Create awareness with staff, begin revisions to attendance protocols and procedures	Fall 2022	Attendance Committee
Analyze and review baseline attendance data	Fall 2022	Cabinet, Building Administrators

Meet with Attendance Committee, Finalize Staff Attendance Improvement Plan	Spring 2023	Attendance Committee
Analyze and review 2022-2023 staff attendance data and compare to 2018-2019 sy	Summer 2023	Cabinet, Building Administrators
Implement revisions to attendance protocols an needed and supported by 2022-2023 data	Summer 2023	Cabinet, Building Administrators
Share year one data and year two goals with staff including specific attendance targets for the 2023-2024 sy.	Fall 2023	Cabinet, Attendance Committee, Building Administrators
Finalize revisions to attendance protocols, procedures, and related resources as needed	Fall 2023	Cabinet, Attendance Committee
Analyze and review 2023-2024 staff attendance data and compare to 2022-2023 sy	Summer 2024	Cabinet, Building Administrators
Share Year 1 and Year 2 data with staff including specific attendance improvement targets for Year 3	Fall 2024	Building Administrators
Evaluate success of 3-Year goal utilizing staff feedback and attendance data analysis and share information with staff	Summer 2025	Cabinet, Attendance Committee, Building Administrators