



Cobleskill-Richmondville Central School District

Cobleskill-Richmondville High School

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Dear High School Parents and Guardians,

Greetings! I hope this letter finds you well, and I hope you're enjoying the last few weeks of summer. The High School Office has been a busy place this month as we eagerly await our students' returning to school in less than two weeks.

As we transition to a new school year, there are a few important changes to be aware of. As we have previously communicated, our school day will start and end much earlier this year. We understand that moving back to an earlier start time will be a challenge for many students. We strongly suggest beginning this transition prior to the first day of school by waking up a little bit earlier each day. In addition, we're excited to let you know that Homeroom will be back this year. This allows each grade level to have a wing of the building they can call home. Bus and parent drop off will begin at 7:30 a.m., which is when the doors will open. The first bell will ring at 7:40 a.m. with Homeroom beginning at 7:45 a.m. Attached is the Bell Schedule for your reference.

As a reminder, our annual "Walk the Halls" event for incoming Freshmen and new students is scheduled for Tuesday, August 30th from 6:00 to 7:30 p.m. This is an opportunity for Freshmen to get their schedules and locker assignments ahead of time and to begin familiarizing themselves with the building in an informal environment. There is no formal presentation or program and attendance is voluntary. **The first day of school for all Freshmen is Tuesday, September 6th.** We are excited to welcome the Class of 2026 to our school community and have planned a comprehensive orientation program for that day. **All students will report to school on Wednesday, September 7th.** You will find additional details and information attached to this letter.

Throughout the summer, we have engaged various groups of stakeholders in strategic planning and goal setting activities. These conversations have been robust and feed into the overall goal of continuous improvement. **We look forward to talking more about the strategic planning and goal setting process at our Open House Program on Thursday, September 22nd from 6:00 to 7:30 p.m.**

We encourage you to reach out to our office or your child's Guidance Counselor with any questions that you have after reading the attached information. We look forward to partnering with our families this year as we work together to support our students.

Sincerely,

Coriellen E. Houck
Assistant Principal

Brett W. Barr
Principal

C-R High School ~ Daily Routines

In our quest to have a smooth school opening, we wanted to take a moment and walk through some of our daily routines. *Please read the details below with your student to help everyone become familiar with our daily routines.*

Arrival Time: Buses will begin dropping off students around 7:30 a.m. and will continue doing so for approximately 15 minutes. We ask that student drivers and those being dropped off by parents not arrive until 7:30 a.m., as the building will not be accessible until then. When students arrive, they report to the Cafeteria Commons area until the first bell rings at 7:40 a.m.

Student Drivers: Juniors and Seniors are welcome to drive to school. We will distribute our “Student Driver Informational Packets” during class meetings the week of September 12-16. All student drivers and parents must read and sign the agreement in the back of the packet. Many of our Seniors have parking passes from last year, but we still need an updated form on file. It is important that student drivers use extreme caution due to the higher number of students being picked up by parents in the student parking lot at the end of the day.

Parent Drop Off and Pick Up: Parents are welcome to transport their children to and from school. Students can be dropped off in the morning in the Staff Parking Lot on the east side of campus, which is the parking lot on the right when you pull into campus. In the afternoon, parent pick up will occur in the Student Parking Lot on the west side of campus, which is the lot closest to the Football Field. Students are dismissed at 2:37 p.m.

Entering and Exiting the Building: Student drivers will enter and exit the building through the B1 door, which is the door you would use to attend an athletic contest. Students utilizing bus transportation will enter and exit through the A5 door, which is the main “flagpole” entrance. Students being transported by parents will enter through the A5 door in the morning, and exit through the B1 door in the afternoon. When entering the building in the morning, all students will be held in the Cafeteria Commons area until the first bell rings.

Backpacks: Students are allowed to carry backpacks in school, and should recognize that doing so is a privilege. Backpacks should be used for carrying books, clothes for PE, and other supplies necessary for school. Students who use their backpack inappropriately will lose the privilege of having one in school.

Cell Phones: Students may possess a cell phone in school and utilize it during non instructional times such as Lunch or Study Hall. **Students may not use their cell phones during instructional times.** Students found to be using a cell phone during instructional times (classes) will lose the privilege of having it in school, with the duration of time being progressive in nature.

High School Schedule: We are continuing our traditional schedule which consists of nine, 42 minute periods. The first bell will ring at 7:40 a.m. and all students should be in their Homeroom by 7:45 a.m. Period 1 begins at 7:55 a.m. and dismissal after Period 9 is at 2:37 p.m. I have attached a copy of the Bell Schedule for your reference. **Individual student schedules will be available in the SchoolTool student and parent portals on Friday, September 2nd by 3:00 p.m. Hard copies will be provided to students as they enter the building on the first day of school.**

Lockers: Locker assignments for Sophomore, Junior & Senior students will remain the same as last year. Freshmen students will receive their locker assignments (along with their class schedules) at our “Walk the Halls” event scheduled for Tuesday, August 30th from 6:00 to 7:30 p.m. or at Freshmen Orientation on Tuesday, September 6th. We strongly encourage all students to use their lockers. Carrying around large quantities of books in a backpack is not ideal.

Breakfast & Lunch: Breakfast will be available for students in the Cafeteria from 7:30 to 7:45 a.m. There are four scheduled Lunch periods (Periods 4 through 7). Students have 42 minutes to eat their lunches at their scheduled time in the Cafeteria. In addition, students may wish to eat outside on our picnic tables on nice days. Monthly menus and other important information from our Food Services staff can be found on the main page of our website at www.crcsd.org under Quick Links.

CTE Programs: All of our Career and Technical Education (CTE) programs will be running this year. Please contact your child’s Guidance Counselor (518-234-2579) or the Bus Garage (518-234-7491) if you have further questions about their CTE program or transportation.

Physical Education: Instructions for accessing Physical Education (PE) lockers and using the PE Locker Room will be provided by our PE staff during the first week of school.

Musical Ensembles: We will continue to offer Band, Choir, and Orchestra this year. Please feel free to contact Mrs. Borkowski (Music Department Chair) at borkowskie@crcsd.org with any questions.

Chromebooks: All High School students will be given a chromebook and a charger to use throughout the school year. Freshmen will receive their chromebook at the end of the Freshmen Orientation on Tuesday, September 6th. Sophomores, Juniors, and Seniors will receive their chromebooks during English classes on their first day of school, which is Wednesday, September 7th. **It will be the student’s responsibility to bring their chromebook home everyday after school, as well as to bring the chromebook back to school fully charged.**

Visitors: Visitors to each of our schools will be very limited in nature, and we ask that you call first if at all possible. Any person visiting the High School during school hours will need to utilize the main (flagpole) A5 entrance and register in the main office.

Medication: If your child needs to take medication during the school day, please reach out to Nurse Cooney at cooneys@crcsd.org to discuss. All medication must be managed out of her office.

Attendance Office: Our Attendance Office is located at the end of the Administrative Hallway and is attached to the Nurse's Office. Students can bring any attendance related notes to Mrs. Nelson there, or you can email her at nelsonj@crcsd.org. If you need to pick up your child during the school day, please call when you arrive or ring the doorbell and we will have him or her walk outside to meet you.

We hope this provides you with some insight into how school will look this year. If you have any questions, please do not hesitate to contact your child's Guidance Counselor at 518-234-2579 or the High School Office at 518-234-3565.