



BULLYING, INTIMIDATION OR HARASSMENT REPORTING FORM

This form is maintained in accordance with the Family Educational Rights and Privacy Act, 10 U.S.C § 11J1g.

Directions: Bullying, harassment or intimidation are serious and will not be tolerated. This is a form to report alleged bullying that occurred on district property, at a district-sponsored activity or event off district property, on a school bus or on the way to and/or from school in the current school year.

If you are a student victim, the parent/guardian of a student victim, a close adult relative of a student victim, or a school staff member and wish to report an incident of alleged bullying, harassment or intimidation, complete this form (front and back) and return it to the principal at the student victim's school.

Bullying, harassment or intimidation mean intentional conduct – including verbal, physical, written or electronic communication – that creates a hostile educational environment by substantially interfering with a student's educational benefits, opportunities or performance, or with a student's physical or psychological well-being and is:

- motivated by an actual or perceived personal characteristic including race, color, national origin, ethnic group, religion, religious practice, disability, weight, sexual orientation, sexual identity, or sex; and,
- occurs on district property, at a district activity or event, or on a school bus; or,
- substantially disrupts the orderly operation of a school.

Please contact the district for additional information or assistance at any time.

Today's date: _____ **School building:** _____

Person reporting the incident: _____

Email: _____

Phone: _____

Student Bystander/Witness Parent/Guardian Staff member

Name of student: _____

Name(s) of alleged offenders (if known)	Age	School (if known)	Student?
			Yes/No
			Yes/No

On what date(s) did the incident happen? (List all)

Where did the incident happen? (Check all that apply)

- On district property On a school bus On the way to/from school
- At a district-sponsored activity or event off district property

Place an X next to the statement(s) that best describes what happened (choose all that apply):

- Any bullying, harassment, or intimidation that involves physical aggression
- Getting another person to hit or harm the student
- Teasing, name-calling, making critical remarks, or threatening, in person or by other means
- Demeaning and making the victim of jokes
- Excluding or rejecting the student
- Making rude and/or threatening gestures
- Spreading harmful rumors or gossip
- Intimidating (bullying), extorting, or exploiting
- Electronic communications (specify) _____
- Other (specify) _____

What did the alleged offender(s) say or do? (Attach a separate sheet if necessary)

Why did the bullying, harassment or intimidation occur? (Attach a separate sheet if necessary)

Is there any additional information you would like to provide? (Attach a separate sheet if necessary)

I certify that all statements on this form are accurate and true to the best of my knowledge.

Signature

Date

Note on confidentiality: In order to investigate the complaint, the district will disclose the content of the complaint only to those persons who have a need to know. This form will not be shown to the accused student(s)/staff.