

Extended School Care COVID 19 Health and Safety Plan - 2022-23 School Year			Updated 8/22/2022
Screening Procedures			
Action Steps	To be Implemented by:	Materials, Resources, Supports Needed	Professional Development Recommended
Parents will be asked to screen their children daily prior to attending care or school for a fever or symptoms of illness. Children exhibiting a fever or symptoms of illness should stay home.	Parents	Illness policy as listed in the parent handbook will be followed.	Information communicated to parents via newsletter, plan posted on the website and at each program location. Plan communicated to staff at 8/25/22 Back to School Meeting.
Staff will be asked to screen themselves prior to coming to work for a fever or symptoms of illness. Staff exhibiting symptoms of illness should stay home.	Child care staff		Information communicated to staff at the 8/25/22 Back to School Meeting.
Staff will continue to monitor child and staff health throughout the day.	Child care staff		Information communicated to staff at the 8/25/22 Back to School Meeting.
Immediately isolate staff and children who develop a fever or other symptoms of illness during program time and send them, along with any family members home as soon as possible. (Children in isolation must continue to be supervised from a 6ft distance.)	Site Director/Group Supervisors		Information communicated to staff at the 8/25/22 Back to School Meeting.
Sign in and Out			
Action Steps		Materials, Resources, Supports Needed	Professional Development Recommended
Parents and guardians will sign in/out at the entry point of the child care area. Parents should social distance from others waiting to sign in/out.	Parents and child care staff		Information communicated to parents via newsletter, plan posted on the website and at each program location. Plan communicated to staff at 8/25/22 Back to School Meeting.
Hand sanitizing station shall be provided at entrances for parents.	Custodial staff	Sanitizer provided at each entrance.	Information communicated to parents via newsletter, plan posted on the website and at each program location. Plan communicated to staff at 8/25/22 Back to School Meeting.
Children will be asked to sanitize/wash their hands upon entering the child care area.	Child care staff	Sanitizer, soap, paper towels provided.	Information communicated to staff at the 8/25/22 Back to School Meeting.
Face Masks			
Action Steps	To be Implemented by:	Materials, Resources, Supports Needed	Professional Development Recommended
The program will follow the guidance provided by the CDC, MCOPH and PA DHS. Masks will be optional in the school setting. Any significant changes will come before the Board of Directors for consideration.	Parents and child care staff		Information communicated to parents via 8/25/22 email, newsletter, plan posted on the website and at each program location. Plan communicated to staff at 8/25/22 Back to School Meeting.

Cleaning and Sanitizing			
Action Steps	To be Implemented by:	Materials, Resources, Supports Needed	Professional Development Recommended
Clean high touch areas and bathrooms daily. Tables will be cleaned after meals, snacks and at the end of the program session.	Child care staff and custodial staff	wipes, cleaning materials, sanitizer	Information communicated to staff at the 8/25/22 Back to School Meeting.
Social Distancing			
Action Steps	To be Implemented by:	Materials, Resources, Supports Needed	Professional Development Recommended
All children and staff shall social distance up to 6 feet when possible.	Child care staff		Information communicated to staff at the 8/25/22 Back to School Meeting.
Children will be given assigned seats in the program space to assure social distancing.	Group Supervisors/Site Director	seating charts	Information communicated to staff at the 8/25/22 Back to School Meeting.
Staff and children shall sanitize/wash hands upon arrival, before eating, after toileting, after touching bodily fluids, after using art materials and when coming in from outside.	Child care staff	Handwashing signs posted in restrooms.	Information communicated to staff at the 8/25/22 Back to School Meeting.
Food Distribution			
Action Steps	To be Implemented by:	Materials, Resources, Supports Needed	Professional Development Recommended
All meals and snacks shall be served to children by adults.	Child care staff	Food provided by SNS staff.	Information communicated to staff at the 8/25/22 Back to School Meeting.
1 Parents and staff shall report probable or confirmed cases of COVID 19 to the coordinator.			
2 If a student or staff member tests positive or has been exposed to someone with COVID-19 and have developed symptoms, the Department of Human Services and the Department of Health will immediately be contacted. Recommendations for contact tracing/quarantining will be followed.			
3 All protocols in terms of notification and communication will be followed under the advice of the MCDOH/DHS.			
4 Parents will be informed when there is a probable case or a confirmed case of COVID 19.			
5 Staff will be informed when there is a probable case or a confirmed case of COVID 19.			
6 Children or staff who have been exposed to an individual who tests positive shall self quarantine for based on CDC guidance.			
7 Please contact Marjie Scott, program coordinator with questions at 215-853-1038 or scottme@npenn.org.			