

**Catoosa Online Academy
2021-2022**

Release for Students on Catoosa Online Academy Campus

The Catoosa Online Academy (COA), located on the campus of the Catoosa County Board of Education in building C, is considered a “flexible campus.” This means students do not have a set schedule of required attendance at the COA lab. Requirements are as follows:

- Middle school students must attend at least 4 hours per week (in person/Google Meet).
- Students who are behind in coursework must come to the lab weekly.
- Students on provisional status are required to come to the lab weekly.
These students can report to the COA any time during regular lab hours.

Upon arriving, students **must sign in** for attendance purposes. This attendance record is maintained by the administration. Students must sign out when they leave the lab.

The Catoosa Online Academy is responsible for the student when he/she signs in at the COA lab. When the student leaves the COA lab, he/she is required to sign out. The COA follows attendance procedures set forth by Catoosa County Public Schools.

We ask students and parents to be mindful of inclement weather situations if students need to walk from the COA to a location. Parents and students are encouraged to follow the CCPS inclement weather updates for lab early closures.

The signatures below indicate your consent to follow the CCPS sign in/sign out procedure for lab attendance while at the COA. Parents are welcome to call the lab at any time to inquire of their student’s attendance or lack thereof. If you do not sign in, we have no record of your attendance!

Student’s Home School: HMS LMS RMS HHS LFO RHS (circle one)

Student Name: _____

Student Signature: _____

Parent Name: _____

Parent Signature: _____

Parent Contact Phone: _____