



HAWTHORNE PUBLIC SCHOOLS  
HAWTHORNE, NEW JERSEY




Tuesday, November 20, 2018  
Regular Meeting – 7:00 P.M.  
This Meeting is Being Recorded

MEMBERS OF THE BOARD


Mike Sciarra, President  
Michael Doyle, Vice President

Alex Clavijo  
Abigail Goff  
Anthony Puluse  
Bruce Reicher  
Tania Sanford  
Victor Terraglia  
Louis B. Turco

Richard A. Spirito, Superintendent of Schools  
Trude Engle, Business Administrator/Board Secretary



Next Meeting  
Regular Meeting  
December 18, 2018 at 7:00 P.M.  
Board of Education Meeting Room



**MEETING CALLED TO ORDER:**

Time: \_\_\_\_\_

**PUBLIC PORTION OF MEETING BEGINS:**

The New Jersey Open Public Meeting Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon.

In accordance with the provisions of this act, the Business Administrator/Board Secretary has caused notice of this meeting to be published by having the date, time, and place thereof posted on the bulletin board of the municipal building, communicated to The Hawthorne Press and filed with the Clerk of the Borough of Hawthorne.

(Ask for Roll Call)

ROLL CALL:	PRESENT	ABSENT	Time of arrival after meeting has been called to order.
Alex Clavijo			
Michael Doyle			
Abigail Goff			
Anthony Puluse			
Bruce Reicher			
Tania Sanford			
Victor Terraglia			
Louis B. Turco			
Mike Sciarra			

Also Present: Richard A. Spirito, Superintendent of Schools  
 Trude Engle, Business Administrator/Board Secretary  
 And approximately \_\_\_\_\_ members of the public.

**FLAG SALUTE:**

**MEETING REGULATIONS:**

During each regular meeting, two opportunities are provided for citizens to ask questions and to make comments. During the first opportunity, early on the agenda, the meeting is open to the public for the purpose of addressing items listed for approval on this agenda only. The second opportunity occurs just prior to adjournment, when citizens may address any subject matter that is pertinent to and/or directly related to the operation of the school district.

Persons wishing to speak must upon being recognized, rise, sign in, state their name, address and subject matter. Comments and questions shall be addressed to the Board President or the presiding officer and shall be limited to five minutes per person. The Board may (or may not) respond to issues raised by members of the public at the time they are raised, but will provide a response if and when appropriate.

The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Please note that the Board will not respond to comments regarding students or board employees in light of the privacy rights held by those individuals. Moreover, the Board discourages comments about such individuals, and will not be responsible for such comments. Members of the public who choose to speak during this public session should carefully consider their comments, since they could be held personally liable for any statements they make.

Finally, please note that in accordance with District Policy the Board will not officially comment or respond to any matter mentioned unless it can confirm that the matter has first been brought to the attention of the appropriate school personnel in an attempt to resolve the issue.

**PUBLIC BE HEARD - AGENDA ITEMS ONLY:**

**APPROVAL OF MINUTES:**

October 16, 2018 - Regular Meeting – Public & Private

**Board of Education Roll Call Vote**

	<b>Mr. Clavijo</b>	<b>Mr. Doyle</b>	<b>Mrs. Goff</b>	<b>Mr. Puluse</b>	<b>Mr. Reicher</b>	<b>Mrs. Sanford</b>	<b>Mr. Terraglia</b>	<b>Mr. Turco</b>	<b>Mr. Sciarra</b>
<b>Motion</b>									
<b>Aye</b>									
<b>Nay</b>									
<b>Abstain</b>									
<b>Absent</b>									

**CORRESPONDENCE:**

**REPORTS:**

- A. Student Council Representative's Report – Elizabeth Fitter
- B. Superintendent’s Report - Richard A. Spirito

**CURRICULUM AND INSTRUCTION:**

**Abigail Goff, Chairperson**

**ACTION ITEMS:**

Pursuant to the recommendation of the Superintendent of Schools, the Committee on Curriculum and Instruction recommends the following resolutions:

**CI-1. Approval of Field Trips**

Be it resolved, that the Hawthorne Board of Education approve the following in accordance with Policy 2340:

<b>School</b>	<b>Date</b>	<b>Group</b>	<b>Destination</b>	<b>Transportation</b>	<b>Cost Per Student</b>	<b>Outside Funding</b>
HHS	11/16/18	Pre-Calculus Students	William Paterson University	HPS	\$0.00	
Elem	11/28/18	Enrichment – Path Gr. 3	Liberty Science Center	HPS	\$40.00	
LMS/ HHS	12/4/18	8 <sup>th</sup> Grade Assembly	Hawthorne High School	HPS	\$0.00	
TH	12/6/18					
TH	1/15/19	Bear Cave Transition House	Costco	HPS	TBD	
RS	12/18/18	Grade 5	Montclair University	Scholastic	\$14.64	
LMS	1/3/19	Enrichment – Network – Gr. 6	Haskell Public Schools	HPS	\$0.00	
Elem	1/16/19	Enrichment – Path – Gr. 5	Little Falls School #1	HPS	\$0.00	
HHS	1/22/19	Enrichment	Liberty Science Center	First Student	\$35.00	
LMS	1/29/19	Enrichment – Network – Gr. 8	Passaic School #20	HPS	\$0.00	
LMS	2/5/19	Enrichment – Gr. 8	Lakeside Middle School	HPS	\$0.00	
HHS	2/13/19	Enrichment – Network – Gr. 9 & 10	PCTI	HPS	\$0.00	
LMS	2/22/19	Enrichment – Network – Gr. 7	High Mt. Road Middle School	HPS	\$0.00	
JS/WS	2/28/19	Enrichment Plus & Path Gr. 6	Roosevelt School	HPS	\$0.00	
TH	3/1/19	Bear Cave Transition House	Montvale Lanes	HPS	\$16.00	
TH	4/9/19					
TH	5/2/19	Bear Cave Transition House	Rock Farmers Market	HPS	TBD	
RS	6/4/19	5 <sup>th</sup> Grade	Intrepid Museum	Academy	\$13.00	

School	Date	Group	Destination	Transportation	Cost Per Student	Outside Funding
LMS	6/13/19	8 <sup>th</sup> Grade	Black Bear Lake Country Club	De Camp	\$84.99	

CI-2. Approval of a contractual agreement with Bergen County Special Services for provision of services through IDEA funding to non-public schools. The term of this agreement shall be in effect from July 1, 2018 through June 30, 2019.

BE IT RESOLVED, that the Hawthorne Board of Education approve the following student out of district placements based upon NJ Department of Education Maximum:

	School	SY Tuition	Additional Services	ESY Tuition	Student #	Dates of Term	Discussion
CI-3.	The Titusville Academy	\$308.21 per diem for 140 days \$43,149.40	N/A	N/A	Student (file # 110118)	11/5/18-6/19	18-19 SY
CI-4.	Durand School	N/A	\$90 per diem for bus aide services for 139 days \$12,510.00	N/A	Student (file # 110218)	9/4/18-6/14/19	18/19 SY
CI-5.	Cornerstone Day School	\$384.83 per diem for 138 days \$53,106.54	N/A	N/A	Student (file # 110318)	11/26/18 – 6/28/29	18/19 SY

CI-6. Approval of revised contractual agreement with Bergen County Special Services School District, Educational Enterprises Division for Teacher of the Deaf services for Hawthorne resident student (file #110418) requiring this service during the 2018-2019 school year at a rate not to exceed \$6,270.00.

CI-7. Approval of contractual agreement with Bergen County Special Services School District, Educational Enterprises Division for behavioral services for Hawthorne resident student (file #110518) requiring this service during the 2018-2019 school year at a rate not to exceed \$17,660.00.

CI-8. Approval of contract for Hawthorne resident student (file #110618) to receive Educational Level I services provided by the New Jersey Commission for the Blind and Visually Impaired, Newark, New Jersey, for the 2018-2019 school year, effective September 1, 2018, through June 30, 2019, at a cost of \$1,900.00. The student number is on file in the Hawthorne Board of Education office.

CI-9. Approval of contractual agreement with Bergen County Special Services School District, Educational Enterprises Division for Assistive Technology Assessment for Hawthorne resident student (file #110718) requiring this service during the 2018-2019 school year at a rate not to exceed \$950.00.

**Board of Education Roll Call Vote**

	Mr. <u>Doyle</u>	Mrs. <u>Goff</u>	Mr. <u>Puluse</u>	Mr. <u>Reicher</u>	Mrs. <u>Sanford</u>	Mr. <u>Terraglia</u>	Mr. <u>Turco</u>	Mr. <u>Clavijo</u>	Mr. <u>Sciarra</u>
Motion									
Aye									
Nay									
Abstain									
Absent									

**PERSONNEL:**

**Abigail Goff**

The following resolutions are pursuant to the recommendation of the Superintendent of Schools.

**ACTION ITEMS:**

**Appointments, Retirements, Terminations, Resignations, Rescissions:**

Item #	Name	Action	Position	Degree /Step	Salary	School	Effective Date	Notice Date or Term. Date	Reason/ Account
P-10.	Mary Vargas	Adjust	Teacher of the Handicapped	n/a	n/a	RS	11/20/18	First Day Back 3/4/19	Adjustment in Return Date from Maternity Leave from 12/21/18 to 3/4/19
P-11.	Rachel Louis	Hire	Part Time Para Not to Exceed 5.75 Hours Per Day	n/a	\$16.52 per hour not to exceed 5.75 hours per day No Benefits	District	11/16/18	6/21/19	Part Time Para Appointment
P-12.	Hayley Hyams	Resign	Part Time Para	n/a	n/a	JS	12/17/18	12/14/18 Last Day on Payroll	Resignation
P-13.	Dawn Mesler	Resign	Lunch Aide	n/a	n/a	JS	10/22/18	10/19/18 Last Day on Payroll	Resignation
P-14.	Mathew Massahos	Assign	Basketball - MS - G	n/a	Stipend of \$3,730	LMS	11/2018	3/2019	Extra Duty Girls MS Basketball Coach
P-15.	Suzanne Kozlowski	Appoint	Substitute Teacher in the SACC Program As Needed	n/a	\$25.19 per hour No Benefits	JS/RS/WS	9/6/18	6/21/19 or Last Day for Students	Substitute Teachers in the School Age Child Care Program
P-16.	Jayson LaVorne	Resign	Indoor Track – Ass’t	n/a	n/a	HHS	2018-2019 SY	n/a	Resignation from Extra Duty Position
P-17.	Philip Habib	Volunteer	Basketball	n/a	n/a	HHS	11/2018	3/2019	Volunteer Basketball Coach 2018-2019 Season
P-20.	Michael Shaughnessy	Volunteer	Basketball	n/a	n/a	HHS	Upon Completion of Criminal History Review	3/2019	Volunteer Basketball Coach 2018-2019 Season



**FINANCE AND ADMINISTRATION:**

**Alex Clavijo, Chairperson**

**ACCEPTANCE OF DONATIONS:**

- A. Acceptance of a donation of two TVs for the STEM Lab valued at \$685.04 from the Lincoln Middle School PTO.
- B. Acceptance of a donation of Gaga Ball Court valued at \$4,300.00 from the Lincoln Middle School PTO for use at recess, intramurals and physical education classes.
- C. Acceptance of a donation of \$2,003.00 for the purchase of a drone kit for the STEM program from New Era Converting Machinery, Inc.
- D. Acceptance of a donation of \$20,000.00 from Columbia Bank for the renovation of the culinary room at Hawthorne High School.

**ACTION ITEMS:**

Pursuant to the recommendation of the Superintendent of Schools, the Committee on Finance and Administration recommends the following resolutions:

- F-25. Acceptance of the Secretary’s and Treasurer’s Report for October 2018.
- F-26. Approval to make the necessary transfers for the period October 1, 2018 through October 31, 2018 for the budget year 2018-2019 in compliance with N.J.A.C. 6A:232.11. A list of these transfers is submitted under separate cover and shall be made an integral part of this resolution.
- F-27. Approval of travel to events for Board members and employees subject to conformance with the travel policy. A list of these events has been submitted under separate cover and shall be made an integral part of this resolution.
- F-28. Acceptance of the carryover funds for IDEA grants in the following amounts:

<b>IDEA BASIC</b>	
Non Public Schools	\$64,474.00
<b>IDEA PRE-SCHOOL</b>	
Non Public	\$ 1,384.00
Hawthorne Public Schools	\$8,010.00

- A-29. Be it resolved that the Board of Education affirms the Superintendent's decision on HIB #2018-2019: HHS-1, and authorizes the Superintendent to notify the parents of the Board’s decision.
- A-30. Be it resolved that the Board of Education affirms the Superintendent's decision on HIB #2018-2019: LMS-1, and authorizes the Superintendent to notify the parents of the Board’s decision.
- A-31. Be it resolved that the Board of Education affirms the Superintendent's decision on HIB #2018-2019: LMS-2, and authorizes the Superintendent to notify the parents of the Board’s decision.
- A-32. Be it resolved that the Board of Education affirms the Superintendent's decision on HIB #2018-2019: LMS-3, and authorizes the Superintendent to notify the parents of the Board’s decision.

**Board of Education Roll Call Vote**

	<u>Mr. Puluse</u>	<u>Mr. Reicher</u>	<u>Mrs. Sanford</u>	<u>Mr. Terraglia</u>	<u>Mr. Turco</u>	<u>Mr. Clavijo</u>	<u>Mr. Doyle</u>	<u>Mrs. Goff</u>	<u>Mr. Sciarra</u>
Motion									
Aye									
Nay									
Abstain									
Absent									

**CLAIMS:**

**Abigail Goff**

*In accordance with N.J.A.C. 6A:23-2:11(b), (c) 3, and (c) 4;*

CL-33. Approval of November 2018 Bill List.

It is recommended that the Board approve the bill list for the month of November 2018.

**Board of Education Roll Call Vote**

	<u>Mr. Reicher</u>	<u>Mrs. Sanford</u>	<u>Mr. Terraglia</u>	<u>Mr. Turco</u>	<u>Mr. Clavijo</u>	<u>Mr. Doyle</u>	<u>Mrs. Goff</u>	<u>Mr. Puluse</u>	<u>Mr. Sciarra</u>
Motion									
Aye									
Nay									
Abstain									
Absent									

**BUILDINGS AND GROUNDS:**

**Michael Doyle, Chairperson**

**ACTION ITEMS:**

Pursuant to the recommendation of the Superintendent of Schools, the Committee on Buildings and Grounds recommends the following resolutions:

BG-34. Approval of applications for use of school property, subject to non-interference with school activities and the execution of the appropriate releases, **including receipt of a Certificate of Insurance.**

**LINCOLN MIDDLE SCHOOL:**

<b>Facilities</b>	<b>Date and Times</b>	<b>Applicant</b>
Gym, Cafeteria, and Band Room	Sat. & Sun, 1/12/19* & 1/13/19 Sat. & Sun., 2/9/19 & 2/10/19 Sat. & Sun. 3/9/19* & 3/10/19  Saturdays 8:30 a.m. to 8:00 p.m. Sundays 8:30 a.m. to 4:00 p.m.  <b>Not available: 12/15 &amp; 12/16/18</b> <b>*Gym not available 1/12/19 &amp; 3/9/19</b> <b>**Facilities Fees Will Be Charged</b>	<b><u>Hawthorne Caballeros</u></b> Rehearsal

**ROOSEVELT SCHOOL:**

<b>Facilities</b>	<b>Date and Times</b>	<b>Applicant</b>
Gym, Cafeteria and Band Room	Saturday, December 15, 2018 8:30 a.m. to 8:00 p.m. Sunday, December 16, 2018 8:30 a.m. to 4:00 p.m. <b>**Facilities Fees Will Be Charged</b>	<b><u>Hawthorne Caballeros</u></b> Rehearsal



Facilities	Date and Times	Applicant
Cafeteria and Gym	Monday, November 26, 2018 6:30 p.m. to 8:30 p.m.	<u>Hawthorne Cheerleading Association</u> <u>Cheerleading Awards</u>

BG-35. Report of the Completion of the School Bus Emergency Evacuation Drill as follows:

Date	School	Location	School Principal
10/15/18	Transition House	Lafayette Avenue	Mrs. Forshay
10/16/18	Washington School	Mohawk Avenue	Mrs. Spinelli
10/17/18	Jefferson School	Goffle Hill Road	Mr. Droske
10/19/18	Roosevelt School	Roosevelt Avenue	Mr. Pisacane
10/23/18	Lincoln Middle School	Hawthorne Avenue	Mrs. Devor
10/29/18	High School	Parmalee Avenue	Mr. Cunningham

BG-36. Approval of transportation services with Sussex County Regional Cooperative to provide busing for Hawthorne resident students to Lincoln Middle School and Roosevelt School during the 2018-2019 school year at a rate of \$52,920 plus an administrative fee of \$2,626.80 and an additional cost of \$12,750 for a bus aide.

BG-37. Approval of Joint Transportation Agreement with Camden County Educational Services Commission, 225 White Horse Avenue, Clementon, NJ, for transportation of Hawthorne students to and from the school indicated in the amount and date listed on the contract:

Route #	School	Contractor	# of Students	Cost + Surcharge	Dates
711	Archway Lower School	N/A	1	\$3774.54	10/22/18- 6/30/19

**Board of Education Roll Call Vote**

	Mrs. Sanford	Mr. Terraglia	Mr. Turco	Mr. Clavijo	Mr. Doyle	Mrs. Goff	Mr. Puluse	Mr. Reicher	Mr. Sciarra
Motion									
Aye									
Nay									
Abstain									
Absent									

**COMMITTEE AND LIAISON REPORTS:**

<u>COMMITTEE</u>	<u>CHAIRPERSON</u>
Buildings & Grounds.....	Michael Doyle
Board of Recreation Liaison.....	Michael Doyle
Finance & Administration .....	Alex Clavijo
Council Liaison .....	Victor Terraglia
Curriculum & Instruction .....	Abigail Goff
Policy.....	Abigail Goff
HEF/SEPAC/PTOs.....	Anthony Puluse
Legislative .....	Tania Sanford
PCSBA .....	Louis B. Turco

**PUBLIC BE HEARD:**





**ADDENDUM:****PERSONNEL:****Abigail Goff**

The following resolutions are pursuant to the recommendation of the Superintendent of Schools.

**ACTION ITEMS:****Appointments, Retirements, Terminations, Resignations, Rescissions:**

Item #	Name	Action	Position	Degree /Step	Salary	School	Effective Date	Notice Date or Term. Date	Reason/ Account
P-38.	Matthew Spagnuolo	Extra Duty	Softball Assistant	n/a	Stipend of \$5,600.00	HHS	2018-2019 Season	6/2019	Extra Duty Assistant Softball Coach
P-39.	Mallory Noordeeloos	Extra Duty	Softball Assistant	n/a	Stipend of \$5,600.00	HHS	2018-2019 Season	6/2019	Extra Duty Assistant Softball Coach
P-40.	David Kunze	Extra Duty	Indoor Track Assistant	n/a	Stipend of \$5,100.00	HHS	2018-2019 Season	6/2019	Extra Duty Assistant Indoor Track Coach
P-41.	Francine Laniado	Extra Duty	Chaperone	n/a	\$33.66/hr.	LMS	2018-2019	6/2019	Chaperone for Intramurals student (file#110818 and file #110918)
P-42.	Tyler Ten Kate	Extra Duty	Chaperone	n/a	\$33.66/hr	LMS	11/2/18	11/2/18	Chaperone LMS Dance for student (file # 111018)
P-43.	Teresa Magna Davenport	Extra Duty	Chaperone	n/a	\$33.66/hr	LMS	11/2/18	11/2/18	Chaperone LMS Dance for student (file # 111118)
P-44.	Barbara Mulvey	Extra Duty	Chaperone	n/a	\$33.66/hr	LMS	11/2/18	11/2/18	Chaperone for LMS Dance (file#1111218 and and file #111318)
P-45.	Julie Schmidberger	Extra Duty	Chaperone	n/a	\$33.66/hr	HS	2018-2019	6/20/18	Chaperone for LMS Winter Track HS (file#111418 and and file #111518)
P-46.	Amanda Kohlsaas	Approve	Home Instructors	n/a	\$35.94 per hour	District	9/1/18	6/30/19	Home Instructors Teaching Staff

\* All appointments are subject to the satisfactory completion of the criminal history records check required by law and subject to verification of job qualifications and prior experience if necessary. In the event the criminal history checks are not completed, these applications are subject to the approval of the County Superintendent for emergent hiring procedures.